

**THE CORPORATION OF THE TOWN OF PARRY SOUND  
COUNCIL MINUTES - January 20<sup>th</sup>, 2009**

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**DATE:** January 20<sup>th</sup>, 2009  
**TIME:** 7:00 p.m. ( Closed Meeting 6:00 p.m. )  
**LOCATION:** Children's Aid Society Building  
**MEMBERS PRESENT:** Mayor Adams, Clr. Borneman, Clr. Keith, Clr. McCauley, Clr. Sabourin, Clr. van der Valk

**PRESENTATION(S):**

Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

**RESOLUTION NO: 2009 -02**

**MOVED BY COUNCILLOR van der Valk**

**SECONDED BY COUNCILLOR Borneman**

**THAT** pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- a) the security of the property of the municipality or local board - (**MTO/Kinsmen Park, Parry Sound Power and Canadore College**)
- b) personal matters about an identifiable individual, including municipal or local board employees - (**Personnel**);

**CARRIED**

1. **AGENDA**

1.1 *Additions to Agenda*

1.2 *Prioritization of Agenda*  
- 10.1.1; 10.1.2

1.3 *Adoption of Agenda*

1.3.1 **MOVED BY COUNCILLOR McCauley**

**SECONDED BY COUNCILLOR Borneman**

**THAT** the January 20<sup>th</sup>, 2009 Regular Council Meeting Agenda be approved as circulated.

**CARRIED**

1.4 *Disclosure of Pecuniary Interest and the General Nature Thereof*

2. **PUBLIC MEETING**

3. **MINUTES and MATTERS ARISING FROM MINUTES**

3.1 *Adoption of Minutes*

3.1.1 **MOVED BY COUNCILLOR van der Valk**

**SECONDED BY COUNCILLOR Keith**

**THAT** the December 16<sup>th</sup>, 2008 Regular Council Meeting Minutes; and

**THAT** the December 18<sup>th</sup>, 2008 Special Council Meeting Minutes be approved as circulated. \_\_\_\_\_

**CARRIED**

3.2 *Questions to Staff*

Clr. Keith expressed her appreciation to Brian Sheridan for forwarding the snow removal lists to her. Her first question was what percentage of hydrants have been cleared this winter and are in working order?

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Mr. Sheridan responded that the Town has 35 hydrants that regularly freeze and they have been cleared and pumped and had the snow removed from around them. It is important to keep the caps clear for potential emergency use. With the Town's current resources, each hydrant can be cleared twice/month. All of the hydrants have been cleared a number of times already this winter season. The Town has used approximately 50% more resources this year than last year for clearing hydrants due to heavy snow fall.

Clr. Keith asked how many hydrants were in Parry Sound? Mr. Sheridan told her Parry Sound has 330 hydrants.

Clr. Keith noted that Mr. Sheridan had prepared a report to the Ministry of Environment regarding the waste transfer site and she had noticed that no paint had been sold. Is there an explanation for that? Mr. Sheridan explained that regulations require that all paint must be lab-packed every evening prior to closing the waste transfer station. Paint can be provided to anyone who asks but they must ask on the day it comes in for disposal. The paint has to come in and go back out lab-packed on the same day.

**4. CORRESPONDENCE**

- 4.1 Parry Sound Municipal Heritage Committee  
Re: The planned redesign and renovations to the Town Hall

(Forwarded to C.A.O. and Director of Community Development)

**5. DEPUTATIONS**

**6. MAYOR & COUNCILLORS' REPORTS**

Mayor and Councillors gave reports on meetings attended and matters arising.

**7. RATIFICATION OF MATTERS FROM CLOSED AGENDA**

- 7.5.1 Employment Contract: Brian Fisher  
Spokesperson: Donna Besman, Manager of Administration and Human Resources

**BY-LAW NO: 2009-5292**

Being a By-law to authorize the execution of an Employment Contract with Brian Fisher as a Compliance Officer in the Operations Department.

**READ a FIRST, SECOND and THIRD time, PASSED, SIGNED and SEALED, this 20th day of January, 2009.**

**7.5.2 RESOLUTION NO. 2009-03**

**MOVED BY COUNCILLOR Borneman**

**SECONDED BY COUNCILLOR McCauley**

**THAT** Council accept the final offer from the Ministry of the Attorney General for the settlement with MTO for the relocation of the Kinsmen park facility in the amount of \$1,961,360.53, and

**THAT** further Council does hereby authorize the Mayor and C.A.O./Clerk to execute any concluding documentation on behalf of the Corporation.

**CARRIED**

**8. CONSENT AGENDA**

- 8.1 Crime Stoppers  
Re: Proclamation - Crime Stoppers Month - January 2009

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**RESOLUTION NO. 2009-04**

**MOVED BY COUNCILLOR Borneman**

**SECONDED BY COUNCILLOR McCauley**

**Whereas** Crime Stoppers is a partnership between the community, the media and the Police Services and has been successfully operating in the town of Parry Sound since July 1988, and

**Whereas** Crime Stoppers is a non-profit, community based volunteer organization and operates entirely on donations and contributions from individuals, businesses, and associations, and

**Whereas** Crime Stoppers provides the general public with an anonymous means to pass along information on crimes and criminal activities to the Police Services, and

**Whereas** Crime Stopper promotes public awareness in the prevention of crime,

**Now therefore**, the Council of the Town of Parry Sound, do hereby proclaim the month of January 2009 as Crime Stoppers Month.

**CARRIED**

9. **RESOLUTIONS AND DIRECTION TO STAFF**

9.1 ***Economic Development & Special Events***

9.1.1 NCIR Grant - Searchable Land Inventory Database

Spokesperson: Kirsten LeDrew - Area Economic Development Co-ordinator

**RESOLUTION NO. 2009-05**

**MOVED BY COUNCILLOR van der Valk**

**SECONDED BY COUNCILLOR Borneman**

**THAT** Council support the Regional Economic Development Advisory Committee's application to the Northern Communities Investment Readiness (NCIR) fund for the addition of a searchable property database for the land inventory section of the new [www.cityfree.ca](http://www.cityfree.ca) website, to be funded as follows:

- \$4,500. - NCIR (75% of the total project costs of \$6,000.)
- \$ 300. - Municipality of McDougall (20% of the \$1,500. balance)
- \$ 600. - Town of Parry Sound (40% of the \$1,500. balance)
- \$ 600. - Township of Seguin (40% of the \$1,500. balance)

**CARRIED**

9.1.2 Spring Jam 2009

Spokesperson: Lynn Middaugh - Director of Economic Development & Leisure Services

**RESOLUTION NO. 2009-06**

**MOVED BY COUNCILLOR Borneman**

**SECONDED BY COUNCILLOR van der Valk**

**THAT** Council of the Corporation of the Town of Parry Sound supports the ATV Spring Jam 2009, May 1<sup>st</sup> - 4<sup>th</sup>, 2009 by :

- promoting the event by including it on the Town's web page
- permitting use of the BOCC parking lot, Friday May 1<sup>st</sup> from 5pm - 8pm as the wrap-up location for the 'Rumble Ride'; and

**THAT** Council approves the 'Rumble Ride' parade and route for Friday May 1st, per the attached, conditional on the Town receiving written confirmation of the following from the Spring Jam organizers:

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- receipt of written confirmation by March 1<sup>st</sup>, 2009 from the OPP that they will be able to provide an escort at front and back of parade
  - receipt of written confirmation by March 1<sup>st</sup>, 2009 from the OPP that they approve the Spring Jam 2009 organizers' safety plan
  - each ATV must be insured
  - all parade participants must have a valid driver's licence
  - all parade participants must wear helmets
  - all ATV's must have licence plates
  - that signage be purchased by the Spring Jam organizers, for installation at every entrance to the Fitness Trail, informing ATV riders that they are not permitted on the Fitness Trail at any time during the Spring Jam event; and

**THAT** Spring Jam organizers obtain a \$2,000,000. insurance certificate listing the Town of Parry Sound as an additional insured.

**CARRIED**

9.2 ***Operations***

9.2.1 Belvedere Avenue - Parking Configuration

Spokesperson: Brian Sheridan, Director of Operations

**Direction Approved (for Staff Follow-up):**

**THAT** Council direct staff to proceed with design and costing estimates for the reconfiguration of parking on the one-way portion of Belvedere Avenue in order to increase the number of angle parking spaces.

**CARRIED**

9.2.2 Tudhope Street School Bus Stop

Spokesperson: Brian Sheridan, Director of Operations

**Direction Approved (for Staff Follow-up)**

**THAT** Council direct staff to advise the Near North District School Board and the Nipissing-Parry Sound Student Transportation Services in writing, that all matters affecting school bus stops, bus loading zones and student drop-off and pick-up areas, including issues regarding safety hazards and winter control, are not the responsibility of the municipality.

**CARRIED**

9.3 ***Fire, Emergency Services***

9.4 ***Community Development, Building, By-law***

9.4.1 Bay Street Remediation

Spokesperson: Iain Laing, Director of Community Development

**RESOLUTION NO. 2009-07**

**MOVED BY COUNCILLOR van der Valk**

**SECONDED BY COUNCILLOR Borneman**

**THAT** Council authorizes the retention of Conestoga Rovers & Associates to complete a ground water monitoring program in 2009 for the Charles W. Stockey Centre area of Bay Street impacted by contamination at an estimated cost of \$10,090.00.

**CARRIED**

9.5 ***Finance & Administration***

9.5.1 Council Remuneration - Council Member Absence

Spokesperson: Donna Besman, Manager of Administration & Human Resources

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**Direction Defeated ( for Staff Follow-up):**

**THAT** staff be directed to amend By-law 2008-5173, Schedule "A" Section (2)(a) to reflect that deductions in Council remuneration shall commence with the 6<sup>th</sup> "consecutive" absence in the calendar year.

**DEFEATED**

The following direction was proposed:

**Direction Approved ( for Staff Follow-up):**

That staff be directed to bring a resolution to the next meeting of Council to exempt a member of council from this section of the by-law.

**CARRIED**

- 9.5.2 Annual Allocation of Year End Surpluses and Deficits Policy  
Spokesperson: Rob Mens, C.A.O.

**RESOLUTION NO. 2009-08**

**MOVED BY COUNCILLOR McCauley**

**SECONDED BY COUNCILLOR Borneman**

**THAT** the Town adopt the policy of allocating 50% of each year's annual year-end surplus to an Infrastructure Reserve and 50% to reduction of the following year's tax levy, and, that should there be a year end deficit, that deficit be allocated to the Infrastructure Reserve and if there aren't sufficient funds in the Infrastructure Reserve, the balance of the deficit be levied in the following year.

**CARRIED**

- 9.5.3 Administration Building - Accommodating CBDC Space Needs  
Spokesperson: Rob Mens, C.A.O.

**RESOLUTION NO. 2009-09**

**MOVED BY COUNCILLOR Borneman**

**SECONDED BY COUNCILLOR McCauley**

1. That Council amend the plans for the new Administration Building project to include a third storey to accommodate space needs for the Parry Sound Area Community Business & Development Centre, Georgian Bay Country and The Business Centre.
2. That staff be authorized to make application to the Northern Ontario Heritage Fund Corporation for a capital assistance grant for the administration building project to include space needs of the Parry Sound Area Community Business & Development Centre, Georgian Bay Country and The Business Centre.

**CARRIED**

9.6 ***Other Business***

- 9.6.1 Donation Disaster Relief - Township of Bonfield and East Ferris  
Spokesperson: Mayor Richard Adams

**RESOLUTION NO. 2009-10**

**MOVED BY COUNCILLOR van der Valk**

**SECONDED BY COUNCILLOR Borneman**

**THAT** further to the request from the Townships of Bonfield and East Ferris for a financial donation to assist in their Disaster Relief efforts due to severe flooding in their area, Council for the Town of Parry Sound will provide Disaster Relief financial assistance in the amount of \$500.00.

**CARRIED**

- 9.6.2 Letter from Seguin Council - Economic Climate and External Levies  
Spokesperson: Mayor Richard Adams

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The letter from Seguin Council pertaining to capping levy increases was discussed. No direction was provided.

- 9.6.3 Widening of Highway #69 - Parry Sound Industrial Park  
Spokesperson: Councillor Paul Borneman

**RESOLUTION NO. 2009-11**

**MOVED BY COUNCILLOR Borneman**

**SECONDED BY COUNCILLOR van der Valk**

THAT Council for the Town of Parry Sound supports the Parry Sound Area Industrial Park Board Resolution #2009-01-01, dated January 13<sup>th</sup> and attached as Schedule "A", and does hereby request the Ministry of Transportation to construct those portions of the municipal roads described in Schedule "A" and in the Key Plan attached as Schedule "B".

**CARRIED**

10. **BY-LAWS**

10.1 ***Economic Development and Special Events***

- 10.1.1 Agreement - Town of Parry Sound & Parry Sound Area Chamber of Commerce -  
Operation of Big Sound Marina/Town Dock

Spokesperson: Lynn Middaugh - Director of Economic Development & Leisure Services

**BY-LAW 2009-5289**

Being a By-law to authorize the execution of an agreement between the Town of Parry Sound and the Parry Sound Area chamber of commerce for the operation of Big Sound Marina/Town dock, for a three-year term, per the attached.

**READ a FIRST, SECOND and THIRD time, PASSED, SIGNED and SEALED, this 20th day of January, 2009.**

- 10.1.2 Spring Jam 2009

Spokesperson: Lynn Middaugh - Director of Economic Development & Leisure Services

**BY-LAW 2009-5290**

Being a By-law to permit the operation of off-road vehicles (ATV's) on designated town streets per Schedule "A" attached during the 2009 ATV Spring Jam, Friday May 1<sup>st</sup>, 2009 from 9:00 a.m.-3:00 p.m. and Saturday May 2<sup>nd</sup>, 2009 from 9:00 a.m. - 5:00 p.m.

**READ a FIRST, SECOND and THIRD time, PASSED, SIGNED and SEALED, this 20th day of January, 2009.**

10.2 ***Operations***

10.3 ***Fire, Emergency Services***

10.4 ***Community Development, Building, By-law***

- 10.4.1 Agreement with JJ MacKay - Citation+Program Maintenance and Support

Spokesperson: Tammy Purdy

**BY-LAW 2009-5291**

Being a by-law to execute an agreement with JJ MacKay Canada Limited for Citation+Program Maintenance and Support Agreement.

**READ a FIRST, SECOND and THIRD time, PASSED, SIGNED and SEALED, this 20th day of January, 2009.**

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10.5 *Finance & Administration*

10.6 *Other Business*

10.6.1 **CONFIRMING BY-LAW NO: 2009-5292**

Being a by-law to confirm the proceedings of Council.

11. **ADJOURNMENT**

Following notice given by the Mayor that the next regularly scheduled meeting of Council was on February 3, 2009, Council adjourned at 8:35 p.m.

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Mayor

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Clerk