

Application for Rebate of Property Taxes For Vacancies in Commercial and Industrial Buildings

52 Seguin Street,
PARRY SOUND, ON P2A 1B4
Tel: (705) 746-2101 Fax: (705) 746-7461

Taxation year for which application is being made <input type="checkbox"/> Interim <input type="checkbox"/> Final <input type="checkbox"/> Omit

Application #

INSTRUCTIONS

- Only **two applications** can be submitted per year per property. Interim applications must be received by July 31st. Final applications must be received by the **last day of February** of the year following the taxation year to which the application relates.
- Applications may be submitted by the owner or by a person representing the owner.
- Applications may be subject to an on site audit and inspection.
- Any person who knowingly makes a false or deceptive statement in this application is guilty of an offence and, upon conviction, is liable for a fine.
- To be eligible for a rebate, a building or portion of a building must satisfy the conditions described in the **eligibility criteria on reverse**.
- **The application must be complete and all required information provided. The onus is on the applicant to provide documentation to support their vacancy rebate application. Failure to provide the above documentation may result in the rejection of the rebate application.**

PROPERTY INFORMATION

Address			Tax Roll Number		
			4932 _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _		
Owner's Name			Name of Authorized Agent (owner's written authorization must be provided)		
Mailing Address (number & street)			Mailing Address (number & street)		
City	Province	Postal Code	City	Province	Postal Code
Phone Number	FAX		Phone Number	FAX	

MPAC USE ONLY

REQUIRED VACANCY DETAILS

In order to be eligible for a vacancy rebate, each application is to be accompanied by the following: <ul style="list-style-type: none"> • Vacancy application. • Sketch of the vacant area. • Letter from the property owner or authorized agent to certify that the eligible space was never tenanted or was previously owner occupied. • Omitted assessment notice from MPAC. If this application is for an omitted assessment. 	Size of Vacant Area (SQ FT)	Period of Vacancy (YYYY MM DD)		Total CVA Current Year		Total CVA Prior Year	
		From	To	(Year)	(Value)	(Year)	(Value)
				RTC/RTQ	Value	RTC/RTQ	Value
(1) Vacant Area	(sq ft)	(yyyy mm dd)	(yyyy mm dd)				
Unit/Suite #, Floor #, Building #, Entire Building							
(2) Vacant Area	(sq ft)	(yyyy mm dd)	(yyyy mm dd)				
Unit/Suite #, Floor #, Building #, Entire Building							

Continued on page 2

I certify that the information contained in all pages of this form and attachments is true and correct

Name of Applicant (print)	Signature	Date

MPAC USE ONLY

Name of Assessor (print)	Signature	Date	Phone No.
Property Code	Assessor's Comments: Please list any activity on the property for the time period of this application such as apportionments, reconsiderations, appeals, supplementary/omitted assessment (including effective date & amount).		



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				(Year)	(Value)	(Year)	(Value)
		From	To	RTC/ RTQ	Value	RTC/ RTQ	Value
(3) Vacant Area	(sq ft)	(yyyy mm dd)	(yyyy mm dd)				
Unit/Suite #, Floor #, Building #, Entire Building							
(4) Vacant Area	(sq ft)	(yyyy mm dd)	(yyyy mm dd)				
Unit/Suite #, Floor #, Building #, Entire Building							
(5) Vacant Area	(sq ft)	(yyyy mm dd)	(yyyy mm dd)				
Unit/Suite #, Floor #, Building #, Entire Building							
(6) Vacant Area	(sq ft)	(yyyy mm dd)	(yyyy mm dd)				
Unit/Suite #, Floor #, Building #, Entire Building							
(7) Vacant Area	(sq ft)	(yyyy mm dd)	(yyyy mm dd)				
Unit/Suite #, Floor #, Building #, Entire Building							

The information on this form is collected under the authority of section 364 the Municipal Act and Ontario Regulation 325/01 and it will be used only for the purposes of determining eligibility for a property tax rebate and the amount of the rebate in respect of vacant commercial and industrial buildings. Questions about the collection of personal information may be directed to your municipal office.

TOWN OF PARRY SOUND USE ONLY

<input type="checkbox"/> application <input type="checkbox"/> sketch of the vacant area <input type="checkbox"/> letter if space was never tenanted or was previously owner occupied <input type="checkbox"/> the omitted assessment notice from MPAC. If this application is for an omitted assessment
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<input type="checkbox"/> Application Approved Name: _____ Signature: _____ Date: _____	<input type="checkbox"/> Application Rejected Name: _____ Signature: _____ Date: _____
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Application for Rebate of Property Taxes

For Vacancies in Commercial and Industrial Building

52 Seguin Street,
PARRY SOUND, ON P2A 1B4
Tel: (705) 746-2101 Fax: (705) 746-7461

ELIGIBILITY CRITERIA:

In order for a property to be eligible for a vacancy rebate it must meet the following criteria:

Category 1: Buildings that are **entirely vacant**

A whole **commercial or industrial building** will be eligible for a rebate if;

- The entire building was unused for at least 90 consecutive days

Category 2: Buildings that are **partially vacant**

A suite or unit within a **commercial building** will be eligible for a rebate if;

- Vacant for at least 90 consecutive days;
- Not used for any purpose; and
- Clearly delineated or physically separated from the used portions of the building, and
- Capable of being leased for immediate occupation, or
- Not capable of being lease for immediate occupation because it was undergoing or in need of repairs or renovations, or

A suite, unit or portion of building within an **industrial building** will be eligible for a rebate if;

- Vacant for at least 90 consecutive days;
- Not used for any purpose; and clearly delineated or physically separated from the used portions of the building

Exclusions

Seasonal Property

Businesses that operate on a seasonal basis are not eligible for a rebate for the seasons they are closed.

Leased Property

Buildings or portions of buildings that are vacant but are leased to a tenant, whether occupied or not, are not eligible for a rebate.

Vacant Land Sub-Class

Buildings that are included in a vacant land sub-class (e.g. new buildings that have never been occupied) are not eligible for a rebate.

APPLICATION REQUIREMENTS

In order to be eligible for a vacancy rebate, each application is be accompanied by the following:

- Vacancy application.
- Sketch of the vacant area.
- Letter from the property owner or authorized agent to certify that the eligible space was never tenanted or was previously owner occupied.
- Omitted assessment notice from MPAC. If this application is for an omitted assessment.

The onus is on the applicant to provide documentation to support their vacancy rebate application. Failure to provide the above documentation may result in the rejection of the rebate application.

Note:

For complete information about eligibility and application requirements, refer to section 364 the Municipal Act and Ontario Regulation 325/01.

For general information about the rebate program, you may refer to the Ministry of Finance bulleting entitled "Property Tax Rebates for Vacant Commercial and Industrial Buildings." This bulletin is available on the internet at www.gov.on.ca/en/publications/bulletins