

Vital Statistics

- Marriage Licenses are issued by the Town of Parry Sound
- Still Birth Registrations and Death Registrations for the Town of Parry Sound are completed by the Division Registrar, Ann Hurdman.
- Birth Registrations, as of April 26, 2009, are the responsibility of The West Parry Sound Health Centre 746-4540

For specific questions contact Ann Hurdman

Phone 705 746-2101 ext. 14 or email ahurdman@townofparrysound.com

Contact Information for the Office of the Registrar General
P.O. Box 4600, 189 Red River Road, Thunder Bay, On P7B 6L8
1-800-461-2156 or 416-325-8305 or Fax 807-343-7459

Birth Registration

Birth Registration Process

- As of April 26, 2009 it is the responsibility of the West Parry Sound Health Centre to register births within our area. Please contact them at 746-4540.

Birth Certificate Application Process

- The Birth Certificate application form is available at our Municipal Office. This hardcopy may be completed and mailed to Thunder Bay for processing or you may complete the document on line at www.serviceontario.ca
- The online application also includes application for a Social Insurance Number for the child.

Death Registrations

- are completed for all deaths in our area, registered in Parry Sound and then forwarded to the Office of the Registrar General in Thunder Bay for registration provincially.

Death Certificate Request Process

- Blank forms are available at the Municipal Office for completion and mailing to Thunder Bay for issue.
- On line request may be completed at www.serviceontario.ca

Marriage Licenses

- Issued Monday to Friday 8:30 am to **4:00 pm**
- cost \$110.00 (Jan 1, 2011) – payable by cash, cheque or debit
- Application form is available to complete at the front counter or visit www.serviceontario.ca to download a printable form to be completed at home and brought to the office for issuance.
- Please refer to the *Requirements Respecting Marriage in Ontario* document which is attached to the Application form or available on the Service Ontario website

Frequently Asked Questions

1. My partner has been divorced. What requirements are there concerning divorce?

If the previous marriage was dissolve or annulled within Canada, the ORIGINAL or COURT CERTIFIED copy (Not photocopies) of the Decree absolute or Certificate of Divorce must be shown to the marriage license issuer. Please note that a Judgment issued by the Court is not acceptable proof of a divorce.

If the divorce was granted outside of Canada, consent from the Office of the Registrar General must be obtained before a license can be issued. Contact Ann Hurdman for a complete list of requirements to be forwarded to Thunder Bay.

2. What identification must be presented to obtain a marriage license?

A birth certificate and photo identification are to be presented; OR a valid passport may be presented instead of the above.

In the absence of a birth certificate a Certificate of Baptism may be presented.

3. Neither my partner nor I are available to obtain the marriage license – can someone obtain it on our behalf?

No – the marriage license may only be issued to the applicant and/or joint applicant. Both parties must complete and sign the marriage license application (original signatures only are accepted). Only one party is required to attend the office, however, that person must have the completed application and supporting identification as listed above.

4. [How soon can we obtain the marriage license?](#)

A marriage license obtained in Ontario is valid for use anywhere in Ontario for a period of three (3) months from the date of issue. If you do not marry within this time period you must apply for and purchase a new license. Once a marriage license is processed it must be paid for and monies cannot be reimbursed. There is no waiting period between the date of issue and the date of the ceremony.

5. [We would like to have a Civil Ceremony. Who performs these?](#)

Civil Marriage Ceremonies are no longer performed at Court Houses or by Justices of the Peace in Parry Sound. Below is a list of local members of the Clergy who will perform ceremonies outside of a traditional Church setting.

Rev. Terry Hare (705) 746-8328

Rev. Joan Chisholm (705) 378-2538

Rev. Colleen O'Hare (705) 746-2871

Officiant John Crocker (705)746-4871

Officiant Colleen Bell (705) 746-9225

Rev. Pat Maurice (705) 689-3338

Rev. Wanda Winfield (705) 342-9673

Updated December 16, 2010 Ann Hurdman