

ACCESSIBILITY PLAN 2010

LEGEND BARRIERS:

Physical - **PH**

Architectural - **AR**

Informational - **I**

Communicational - **C**

Attitudinal - **A**

Technological - **T**

Policy/Practice - **P**

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Community Development Department

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
PH, I, A, AR, C, T. P	Planning	To ensure the implementation of accessible policy under the Official Plan review . To seek comments from the Regional Disability Advisory Committee on the revised Official Plan.	Planner AC	A policy that promotes a barrier free municipality and acknowledges the need to remove barriers for persons with disabilities within our community. Access Plan 2010 & 2011
PH, AR, P	Building	To review the "Draft" Property Standards By-law to ensure provisions for safe access and accessibility features, i.e. ramps, door openers, signage and lighting are maintained	CBO AC	A mechanism to ensure safe useful passage for everyone including persons with disabilities. Access Plan 2007
PH, P, AR, A	By-law	To investigate incentives to encourage wheelchair accessible taxis in Parry Sound.	Supervisor By-law	A plan to consider incentives programs for taxi operators which would enhance the transportation services for person with a disability. Access Plan 2010

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Operations Department

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
PH, AR, P	Municipal Transit both systems	To review the accessibility of transit stops for all persons - considering snow removal and access. Develop a standard to ensure safe access to the transit system	Operations Supervisor Hammonds AC	A policy/standard to improve quality of transit stops for all persons. Access Plan 2008
PH, AR, P, A	Municipal Transit specialized	To investigate the feasibility of the expansion of specialized transit service to allow for scooters. Review the eligibility criteria for specialized transit.	Hammonds AC Hammond	A report for council's consideration on the feasibility of the expansion of the specialized transit. Access Plan 2009
C, T	Municipal Transit specialized	To investigate the cost to replace the fax machine used to communicate transit schedule between Belvedere and Hammond and purchase same.	AC Bel Heights	Replacement of older equipment to enhance the scheduling system between the providers. Access Plan 2009

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Operations Department

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
P, AR, T, P	Operations	To investigate the feasibility of increasing the pedestrian crossing times at signalized traffic lights.	Operations AC	Extended times on traffic lights for pedestrian travel to accommodate seniors, and persons with a disability. Access Plan 2010
P, AR	Operations	To investigate and prepare a plan to enhance the accessibility of the public washrooms in the downtown - Seguin Street.	Operations AC	A plan to enhance the accessibility of the public washrooms to be considered during the 2011 budget process. Access Plan 2010
PH, AR, P	Operations Parks	To investigate the feasibility of upgrading the municipal parks play equipment to accessible equipment using the OPA - Playability Toolkit as a guide.	Parks Supervisor Leisure Services AC	A plan detailing equipment needs that ensure successful inclusion of persons with disabilities. Access Plan 2009

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Administration and Finance

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
I, C, A, P, PH, T	IT Department	To formalize a policy for special equipment to be used by staff , i.e. ergonomics, to put health and safety manual	IT Human Resources. AC	A formal policy to provide guidelines on purchasing and distributing special equipment. Current policy is ad hoc. Respond to needs. Formal policy may provide better level of service. Access Plan 2007
I, A, P, C, T	IT Department	To investigate the options for equipping the council chambers with assistive listening devices which would enable participation of people who are deaf or deafened or hard of hearing.	IT Facility Manager AC	A plan to improve the sound system/ acoustics at the council chambers by equipping facility with assistive listening devices. Access Plan 2008
I, C, A, P, T	IT Department	To investigate feasibility and need to provide portable listening equipment in all/some of the town's public meeting rooms which are made available to the public when rooms are booked for events/meetings. (Example microphones in all rooms). Develop an information package on hosting an accessible meeting.	IT Facility Manager AC	A plan detailing technical requirements and financial cost to improve communication in public meeting rooms. An information package to be distributed to the public hall renter on how to host an accessible meeting. Access Plan 2008
P, I, C, T	IT Department	To develop a policy for saving and updating information on the municipal website.	IT AC	A more effective accessible website that provides consistent information structure, i.e. fonts, headings etc. Access Plan 2010

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Administration and Finance

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
I, C, P, PH, T	Administration	To investigate payment on-line for parking tickets and if feasible implement same.	IT Parking Supervisor AC	Payment of parking tickets on line or through bank. Provides greater convenience. Eliminates the need for persons to travel and use stairs to perform this activity. Access Plan 2008
I, C, P, T	Administration	To review the procurement bylaw and tender process to consider accessibility.	Director of Finance	Ensure that the purchasing process does not have barriers for those involved in the process or allows amendments of process to remove barrier. Access Plan 2007
A, P, I, PH, T	Administration/Human resources	To develop a policy in the Human Resource Manual for accommodating staff.	Human Resources	A policy to provide guidelines to assist staff in returning to work (after illness or injury) or securing employment with the Town. Access Plan 2007
PH, I, C, A, T, P	Administration	To develop an information package pertaining to hosting an accessible meeting to give to persons who use town facilities for meetings.	AC Admin Staff	A tool to assist facilities users, who rent municipal facilities, with hosting an accessible meeting. Access Plan 2009

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Administration and Finance

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
PH, I, C, A, T, P	Provincial Offences	To budget for the procurement of a Liberty Reporting system. The Liberty reporting system is a portable audio digital recording device for completing transcripts in audio format.	AC POA	A device that will provide transcripts in audio format for individuals with literacy limitations and persons with a visual disability. The device is portable, light weight which will reduce the risk of injury to staff while transporting. Access Plan 2010
I, A, P, C, T	Provincial Offences	To investigate the options for equipping the Provincial Offences Court with assistive listening devices which would enable participation of people who are deaf or deafened or hard of hearing.	POA AC	A plan to improve the sound system/ acoustics at the Provincial Offences Court by equipping facility with assistive listening devices. Access Plan 2009

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Administration and Finance Department

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
AR, PH, T, A	Facilities Department	To ensure that the plans for the renovation of the town office and council chambers address accessibility.	CBO	New portion of Town Hall to be accessible and accessibility barriers in existing part of building are mitigated (where appropriate). Access Plan 2007
I, C, A, P, PH	Facilities Department	To update facility rental forms to ensure that users are aware if the facility is accessible and any accessibility barriers are identified to the prospective customer.	Facility Manager AC	Forms are updated detailing barriers to accessibility. Renters are well informed as to accessibility in the proposed facility. Access Plan 2007
AR, PH, , T, A,	Facilities Department	To complete a facility audit on all town owned public access or leased facilities and implement a capital plan, with the exception of the town office. - Chamber building, Stockey Centre, Museum, Parry Sound Power, Station Gallery, Public washrooms downtown, PS library, washrooms at Waubuno Beach	DBI AC	Capital plan to be reviewed by Director of Operations and Facility Manager and changes to be considered for each budget year Access Plan 2007

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Fire Department
Emergency Services Department

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
I, C, A, P	Fire Department	To increase the awareness of the importance of emergency preparedness to the community including people with disabilities and special needs by distributing educational materials, i.e. Emergency Preparedness Guide for People with Disabilities/Special Needs during Emergency Preparedness Week.	FPO AC	A more aware and prepared community for an unexpected emergency. Access Plan 2008 - ongoing
PH, A, P, I, C, AR, T	Fire Department	To develop Evacuation Plans for all municipal facilities considering the needs of a disabled person	Each department head to develop – Chief to review	An Evacuation Plan implemented for all municipal facilities that considers the needs of persons with a disability. Access Plan 2007

<p>I, C, A, P, PH, T</p>	<p>Emergency Service</p>	<p>To review the Municipal Emergency Plan and Evacuation Plan to ensure that they consider the needs of persons with disabilities in an emergency. (Example identifies the need to provide emergency means of transportation, effective communication systems). The information is distributed to the community in a format considering all persons ability.</p>	<p>DEMS AC</p>	<p>An Emergency Plan and Evacuation Plan that meets the needs of persons with disabilities in an emergency situation. Also, information is released to the public in a format that considers persons abilities.</p> <p>Access Plan 2008</p>
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Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Economic and Leisure Services

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
PH, A, P, T, AR	Leisure Services	To investigate leisure programs to ensure there are no community gaps in programming for persons with disabilities.	LSC AC	A plan that supports inclusion of persons with a disability in leisure programs. Access Plan 2008

P, AR, A, T, P	Leisure Services	To investigate accessible equipment, devices to support successful inclusion of persons with disabilities.	LSC AC.	A plan detailing equipment needs that ensure successful inclusion of persons with disabilities. Access Plan 2008
I, A, C,	Leisure Services	To develop a handout on how to host an accessible event to distribute with Special Event application and information.	LSC AC	A tool to assist community hosted events to implement a successful event that is inclusive to all persons regardless of their abilities. Access Plan 2010
PH, P, A	Leisure Services	To amend policy to acquire at least two barrier free toilet for each Town sponsored event.	LSC AC	A minimum of two accessible washrooms at all Town sponsored events. Access Plan 2010
I, C, A, T	Economic Development	To assist the business community via BIA, Chamber and Georgian Bay Country with implementation of the Simcoe Muskoka Access Guide by providing support, information and training. And to provide accessibility information for businesses.	BIA GBC Chamber AC	A web based access guide which lists businesses and the accessibility of a business. A more informed business community. Access Plan 2010
PH, AR, P	Economic Development	To investigate a municipal grant program available to businesses, similar to the Facade Program, to increase accessibility to their business.	AC	A plan to be approved by council for a municipal grant program available to businesses who wish to enhance accessibility, i.e. implementing a ramp. Access Plan 2010

I, C, A, T	Stockey Centre	To ensure the NEW website meet the standards set out in Web Content Accessibility (WCAG 2.0); World Wide Web Consortium (W3C) and CNIB- Clear Print Accessibility Guidelines.	Stockey Tech AC	A tool, web base information services, that is focused on Stockey's business that meet the accessibility requirements. Access Plan 2010
P, T, PH	Stockey Centre	To investigate and create a plan for the procurement of the installation of visual fire alarms.	Stockey Tech AC	A plan to be considered during the 2011 budget process to update fire suppression/extinguishing system, that will inform persons with a hearing disability of a fire. Access Plan 2010
I, A, C, T, PH	Bobby Orr Hockey Hall of Fame	To research audio tour guides systems to enhance accessibility for everyone and budget for same.	BOHHF staff	Enhanced museum displays that are accessible for persons with various disabilities, i.e, a person with vision disability or a person with a learning disability. Access Plan 2010

Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
Corporate Services

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
I, P, A, C, T	Corporate Services	To review all customer service policies and practices to ensure compliance with the AODA. Develop a plan detailing recommendations for the removal of any customer service barriers. Including but limited to: Strategic Plan, Official Plan, Master Recreation and Culture Plan. To ensure that policies and practices adhere to the principles of Accessible Customer Services: dignity, respect, integration, independence and equal opportunity	CAO Each Director AC	Policy and Practices that comply with the Customer Service Regulations - AODA Access Plan 2008- ongoing
I, C, A,	Corporate Services	To investigate the implementation of a 211Ontario.ca access guide. A web guide to community, social, health, and related government services in Ontario.	AC	A directory of community, social, health, and related government services together on one searchable web site. Access Plan 2010
PH, I, C, T, P, A	Corporate Services	To ensure that the municipal election process is available to all persons regardless of their abilities.	Deputy Clerk	An opportunity for all persons regardless of their abilities to partake in the electoral process. Access Plan 2010

I, C, A,	Corporate Services	To continue to promote Community Accessibility Awareness within the community by: assisting with Accessibility Awareness Days; National Access Awareness Week, accessibility articles in venues such as: SONL, Mayor's Corner; continued training of all municipal staff and feedback using the Community Suggestion Boxes.		<p>A more informed community on accessibility and the process for the removal of barriers. And competent municipal staff in dealing with persons with a disability.</p> <p>Access Plan 2010 - ongoing</p>
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Schedule "A"
TOWN OF PARRY SOUND
ACCESSIBILITY PLAN 2010
PS Library

BARRIER	DEPARTMENT	OBJECTIVE	PARTNER	OUTCOME
I, C, A,	Library	To implement a Reference Library for Accessibility Information - KIOSK - which will be available to the public for their use.	AC Library	A Kiosk with reference materials on accessibility organized and contained in one area. Access Plan 2010
PH, A, A,	Library	To investigate and develop a plan to remove physical barriers in accessing the library, i.e., installation of an elevator.	AC Library	A plan to achieve an accessible library to be considered in the 2011 budget process. Access Plan 2010
PH, T, P, C, I, A	Library	To investigate and budget for the update of the Library website considering: web content Accessibility (WCAG 2.0); World wide Web Consortium (W3C) and CNIB- Clear Print Accessibility Guidelines.	Library	A tool, web base information services, that is focused on Stockey's business that meet the accessibility requirements. Access Plan 2010