



**TOWN OF PARRY SOUND
COMMUNITY DEVELOPMENT DEPARTMENT
APPLICATION FOR OFFICIAL PLAN AMENDMENT**

COMPLETENESS OF THE APPLICATION:

This application form sets out the information that must be provided by the applicant, as prescribed in the Ontario Regulations made under the Planning Act. It also sets out other information that will assist the Municipality and others in their planning evaluation of the proposal. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. If the requested information, including the plans and fee, is not provided, the Municipality will return the application or refuse to further consider the application until the information, plans and fee have been provided.

File Numbers will be issued for all applications and should be used in all communications with the Municipality.

SUBMISSION OF THE APPLICATION:

- ◆ One application form is required for each parcel of land affected, along with the applicable fee as indicated by the Municipality's Tariff of Fees Bylaw as passed from time to time.
- ◆ 1 copy of the completed application form, 2 copies of any plans and 2 copies of the supporting documentation are required by the Municipality.

Measurements are to be in **metric** units.

FOR HELP: Call the Director of Community Development, Planning and Development Dept. at (705) 746-2101, ext 23

APPLICANT'S CHECKLIST: Have you remembered to attach?:

- 1 copy of the completed application form? (Ensure you have a copy for yourself) Yes No
- 2 copies of the plans? Yes No
- 2 copies of the information/reports as indicated in the application form? Yes No
- The required fee? (A cheque or money order payable to the Town of Parry Sound (\$650.00) Yes No

Forward to: **Town of Parry Sound, Community Development Department, 52 Seguin Street, Parry Sound, ON, P2A 1B4**



TOWN OF PARRY SOUND
COMMUNITY DEVELOPMENT DEPARTMENT
APPLICATION FOR OFFICIAL PLAN AMENDMENT

OFFICE USE ONLY:

DATE RECEIVED: _____

APPLICATION FILE NUMBER(S) _____

ROLL NUMBER(S): _____

1. APPLICANT INFORMATION: Place check beside person to whom all correspondence to be sent.

1.1 Name of Applicant: _____

Address: _____

Telephone number: _____ Fax number: _____

1.2 Name of Owner(s): _____ (if different from the applicant)

Address: _____

Telephone number: Fax number: _____
(An owner's authorization is required in Section 14.1, if the applicant is not the owner.)

1.3 Name of Holders of any mortgages, charges or other encumbrances:

Address: _____ PC. _____

Telephone number: (____)____-____ Fax number: (____)____-____

2. LOCATION OF THE SUBJECT LAND: (Complete applicable lines)

2.1 Municipality Street Address:

Concession Number(s): _____ Lot number(s): _____

Registered Plan Number: _____ Lot(s)/Block(s): _____

Reference Plan Number: _____ Part Number(s): _____

Roll Number: _____ (from tax notice)

2.2 Are there any easements or restrictive covenants affecting the subject land? Yes No
If Yes, describe the easement or covenant and its effect:

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3.0 Nature of Amendments

Does the proposed amendment Change: , Replace: ; or Delete: an existing policy?

If Yes, identify the policy or policies affected and the purpose of the change: _____

Attach proposed text for the amendment.

Does the proposed amendment Change: or Replace: a designation?

If Yes, identify the uses to be authorized: _____

Attach proposed schedule for the amendment.

4. DESCRIPTION OF SUBJECT LAND:

4.1 Description of land:

Date Land Acquired by the Current Owner: _____

Frontage: _____ m Depth: _____ m Area: _____ sq.m _____ ha

Existing Use(s): _____

Date Existing Use(s) Commenced: _____ Unknown:

Length of time existing uses of subject property have continued: _____

Proposed Use(s): _____

Number and use of buildings and structures on and proposed to be placed on the land (required site plan must include type of buildings or structures, setbacks from all lot lines, height and each floor area) :

Existing: _____

Proposed: _____

Date Existing Building(s) Erected: _____ Unknown:

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5. Services:

5.1 Access: (check appropriate space)

- provincial highway
- municipal road, maintained all year
- municipal road, seasonally maintained
- other public road
- right of way
- water access

(on a separate page describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road).

5.2 Water supply: (check appropriate space)

- publicly owned and operated system
- private well
- private communal well
- other (specify) _____

5.3 Sewage disposal: (check appropriate space)

- publicly owned and operated system
- private individual septic tank **
- private communal septic system **
- privy **
- other (specify) _____

** : A certificate of approval from the Municipality of Sioux Lookout, its delegate or Ministry of the Environment submitted with this application will facilitate the review.

5.4 Storm Water Drainage: (check appropriate space)

- publicly owned and operated sewers
- ditches
- swales
- other (specify) _____

6. OFFICIAL PLAN AND ZONING INFORMATION:

6.1 What is the existing official plan designation(s)? _____
(Note : Please contact the Planning Dept. if not known.)

6.2 What is the zoning of the subject land ? _____
(Note : Please contact the Planning Dept. if not known.)

6.3 If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?

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7. SIGNIFICANT LAND USES AND FEATURES:

7.1 Are any of the following uses or features of local or provincial interest on the subject land or within 500 metres of the subject land?
(check the appropriate boxes, if any apply)

Use or Feature	On Subject Land		Within 500 m	
• Livestock facility, stockyard or manure storage facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Landfill or Contaminated Site	<input type="checkbox"/>		<input type="checkbox"/>	
• Sewage Treatment or Waste Stabilization Plant		<input type="checkbox"/>		<input type="checkbox"/>
• Wetland or water body		<input type="checkbox"/>		<input style="border: 1px solid red;" type="checkbox"/>
• Floodplain		<input type="checkbox"/>		<input type="checkbox"/>
• Steep slopes or unstable land	<input style="border: 1px solid green;" type="checkbox"/>		<input style="border: 1px solid green;" type="checkbox"/>	
• Significant plants or wildlife habitat		<input style="border: 1px solid green;" type="checkbox"/>		<input style="border: 1px solid green;" type="checkbox"/>
• Woodland		<input type="checkbox"/>		<input type="checkbox"/>
• Cultural resource <i>(archaeological site or heritage building)</i>		<input style="border: 1px solid green;" type="checkbox"/>		<input style="border: 1px solid green;" type="checkbox"/>
• Active or Abandoned Pit or Quarry		<input style="border: 1px solid green;" type="checkbox"/>		<input style="border: 1px solid green;" type="checkbox"/>
• Active or Abandoned Railway Line		<input style="border: 1px solid green;" type="checkbox"/>		<input style="border: 1px solid green;" type="checkbox"/>
• Airport or airstrip		<input type="checkbox"/>		<input type="checkbox"/>
• Commercial use <i>(specify)</i> _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Industrial use <i>(specify)</i> _____		<input type="checkbox"/>		<input type="checkbox"/>

8. HISTORY OF THE SUBJECT LAND:

8.1 Has the subject land ever been the subject of an application for a plan of subdivision, a consent, a minor variance or permission under the Planning Act? **Yes** **No** **Unknown** .
If YES, and known, provide the Ministry's or Municipality's application file number and the decision made on the application.

8.2 Is the subject land within 120 m of any land the subject of an application for a plan of subdivision, a consent, a minor variance or permission under the Planning Act? **Yes** **No** **Unknown** .
If YES, and known, provide the Ministry's or Municipality's application file number, the decision made on the application and the effect if any on the subject application.

8.3 If this application is a re-submission of a previous application, describe how it has been changed from the original application

8.4 Has any land been severed from the parcel originally acquired by the owner of the subject land? **Yes** **No** **Unknown** .
If YES, and if known, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

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9. CURRENT APPLICATIONS:

9.1 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent, site plan approval or approval of a plan of subdivision?
Yes [] No [] Unknown []

If YES, and if known, specify the appropriate file number and status of the application.

10. OTHER INFORMATION

10.1 Check supporting information provided with this application:

- Landscaping Plans, Building Elevations, Site Servicing Report and Plans, Environmental Impact Assessment, Water Consumption Calculations, Sewage Production Calculations, Drainage Report and Grading Plans, Soils Report, Traffic Analysis, Entrance Analysis, Hydrant Flow Test, Other

11. AFFIDAVIT OR SWORN DECLARATION

11.1 Declaration For the Information Provided in this Application:

I,.....of the
in the.....
make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the application is true. I further acknowledge and agree that I am responsible for payment of any application fees or costs incurred by the Municipality for legal or consulting services related to the processing or approval of this Application.
Sworn (or declared) before me at the.....in the.....
this day of 20.....

.....
Commissioner of Oaths Applicant

12. AUTHORIZATIONS

12.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included or the authorization set out below must be completed by the owner.

I,....., am the owner of the land that is the subject of this application and I authorizeto make this application on my behalf and to provide any of my personal information that will be included in this application or collected during the processing of the application.

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.....
Date

.....
Signature of Owner

12.2 Consent of the Owner to the Use and Disclosure of Personal Information

I, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

.....
Date

.....
Signature of Owner

12.3 Note: The Applicant hereby agrees:

- a) to reimburse the Municipality for any costs incurred in processing this application which are above and beyond the amount of the application fee.
- b) if required by the Municipality to pay a deposit in addition to the application fee, prior; to the processing of this application.
- c) to pay all costs legal and otherwise, that may be incurred by the Municipality with respect to an Ontario Municipal Board hearing, that may be held as a result of this application for an Official Plan Amendment and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.