

**THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011**

-1-

DATE: September 20, 2011
TIME: 7:00 p.m. (5:30 Closed)
LOCATION: 52 Seguin Street, Parry Sound – Gibson Street Entrance
MEMBERS PRESENT: Mayor Jamie McGarvey, Clr. P. Borneman, Clr. B. Horne, Clr. B. Keith, Clr. D. McCauley, Clr. K. Saulnier, Clr. D. Williams

STAFF PRESENT: R. Mens, J. Boggs, I. Laing, S. Montgomery-Greenwood, P. Brown, L. Middaugh

PRESENTATION(S): Laurine Tremaine, Retired Chief Executive Officer, Parry Sound Public Library. Mayor McGarvey presented a commemorative plaque to Ms. Tremaine in recognition of her 26 years of dedicated service to the Parry Sound community.

Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

RESOLUTION 2011 - 178

MOVED BY COUNCILLOR MCCAULEY

SECONDED BY COUNCILLOR BORNEMAN

THAT pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- b) personal matters about an identifiable individual, including municipal or local board employees (**Work Performance Complaint, Performance Review**)
- i) educating or training council members and no member shall discuss or deal with any matter in a way that materially advances the business of the Council (**Issues Update**)

CARRIED

1. **AGENDA**

1.1 ***Additions to Agenda***

- 9.6.4 Vandalism – Church Street Water Booster Station
- 8.3 School Crossing Guards Appreciation Day
- 9.6.5 Letter to Triton Engineering regarding work outstanding
- 9.6.7 Installation of Advanced Green Light at the Bowes St. & Oastler Park Drive Intersection

1.2 ***Prioritization of Agenda***

10.5.1

1.3 ***Adoption of Agenda***

MOVED BY COUNCILLOR WILLIAMS

SECONDED BY COUNCILLOR MCCAULEY

THAT the September 20, 2011 Council Meeting Agenda be approved as amended.

CARRIED

1.4 ***Disclosure of Pecuniary Interest and the General Nature Thereof***

Councillor Keith Saulnier declared a pecuniary interest with regard to disposition of surplus Town property, Item 9.5.2, as he has a relationship with the town land,

**THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011**

-2-

and refrained from debating and voting on the item.

2. PUBLIC MEETING

**2.1 MOVED BY COUNCILLOR MCCAULEY
SECONDED BY COUNCILLOR SAULNIER**

THAT we do now adjourn the regular meeting and declare the public meeting open.

CARRIED

- 2.1.1 Council held a public meeting to consider a Proposed Zoning By-law Amendment under Section 34 of the Planning Act, as amended. After the Mayor adjourned the regular meeting and declared the public meeting open, the CAO advised that notice of the proposed zoning by-law amendment had been given by prepaid first class mail to the property owners within 120 metres of the subject property. A notice was posted on the property and a notice was added to the Town's website.

Mr. Laing advised that the proposed Zoning By-Law amendment would rezone Concession A Part lot 16, west side of Parry Sound Drive, Plan 42R-5633 Part 2, known locally as 64 Parry Sound Drive in the Town of Parry Sound, from a "Rural Residential Density (RR)" zone, to a "Special Provision (SP)" zone. The proposed "Special Provision" zone will allow a business office, professional office, retail store, automobile sales establishment, auto repair garage, crisis centre office. The effect of the proposed Zoning By-Law amendment will allow the conversion of the existing dwelling to financial services office.

The Mayor invited those in favour of this proposed amendment to address Council. No one spoke in favour of the amendment.

The Mayor invited those in opposition to this proposed amendment to address Council. No one spoke in opposition.

Mr. Laing advised that he had received no correspondence in regard to this matter.

The Mayor advised that Council may at its discretion approve the zoning by-law amendment. If they should do this then notice of passage of the by-law would be provided by circulation of such notice or by advertising in the local newspaper. Any objections to the proposed zoning by-law must be received by the Clerk within 20 days of the date that notice was given. Any objections would be forwarded to the Ontario Municipal Board. The Mayor further advised that if an appeal is submitted and the appellant has not provided Council with an oral or written submission before the passing of the by-law, then the Ontario Municipal Board may choose to dismiss the appeal.

**2.2 MOVED BY COUNCILLOR WILLIAMS
SECONDED BY COUNCILLOR BORNEMAN**

THAT we do declare the public meetings closed and the regular meeting reconvened.

CARRIED

3. MINUTES and MATTERS ARISING FROM MINUTES

3.1 *Adoption of Minutes*

**THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011**

-3-

**MOVED BY COUNCILLOR BORNEMAN
SECONDED BY COUNCILLOR HORNE**

THAT September 6th, 2011 Regular Council Meeting Minutes be approved as circulated.

CARRIED

3.2 Questions to Staff

Councillor Williams asked about the status of Council's June 21st request to staff to research internet streaming for Council meetings. Mr. Mens replied that staff is researching this issue. It was referred to the Communications Policy Committee but the Committee felt that this wasn't part of their mandate. Mr. Mens expects it will come forward to Council in the near future.

Councillor Williams asked Mr. Laing about the status regarding the proposed Emily Street multi- use development. Mr. Laing replied that Council authorized a legal agreement with the developer with the proviso that the affordable housing component be included. There were two options: Option One was to do a plan of subdivision, which would be time consuming and Option Two was to start building the apartment buildings before the plan of subdivision is done, then an agreement could be signed. There is a water pressure problem that will impact the proposed development. The developer has indicated that they will not move forward until the water pressure issue is resolved. Mr. Laing indicated that the engineers report has just been done and a solution has not been identified as of yet.

4. CORRESPONDENCE

4.1 Hans De Vries, Habitat for Humanity

Re: Request for permission to access the property of 66 Emily Street to clear the lot, carry out a topographic survey and dig a few tests pits to determine the elevation of bedrock at the building location.

(Forwarded to the Director of Community Development for Follow-up).

5. DEPUTATIONS

**5.1 John Bennet, Executive Director of Sierra Club Canada
Wind Energy, Review on Wind Turbines in Ontario**

Withdrawn By Delegate – To Be Rescheduled

5.2 Mid Kitchen – Habitat for Humanity. Mr. Kitchen told Council he was available for questions regarding Habitat for Humanity's request to access the property prior to taking ownership. The Mayor informed Mr. Kitchen that the issue has been forwarded to staff and a report will be provided to Council for a decision.

6. MAYOR & COUNCILLORS' REPORTS

Mayor and Councillors gave their reports on meetings attended and matters arising.

7. RATIFICATION OF MATTERS FROM CLOSED AGENDA

**7.1. Brenda Dobson – Annual Performance Review
Spokesperson: Rob Mens, C.A.O.**

THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011

-4-

RESOLUTION 2011 - 179

MOVED BY COUNCILLOR WILLIAMS

SECONDED BY COUNCILLOR BORNEMAN

THAT the performance review dated September 20, 2011 for Brenda Dobson be accepted.

CARRIED

8. **CONSENT AGENDA**

8.1 Lupus Awareness Month

RESOLUTION 2011 - 180

MOVED BY COUNCILLOR SAULNIER

SECONDED BY COUNCILLOR HORNE

WHEREAS, lupus is an autoimmune disease that can cause severe damage to the tissue and organs in the body and, in some cases, death; and

WHEREAS, more than five million people worldwide suffer the devastating effects of this disease and each year over a hundred thousand young women, men and children are newly diagnosed with lupus, the great majority of whom are women of childbearing age; and

WHEREAS, medical research efforts into lupus and the discovery of safer, more effective treatments for lupus patients are under-funded in comparison with diseases of comparable magnitude and severity; and

WHEREAS, many physicians worldwide are unaware of symptoms and the health effects of lupus causing people with lupus to suffer for many years before they obtain a correct diagnosis and medical treatment; and

WHEREAS, there is a deep, unmet need worldwide to educate and support individuals and families affected by lupus; and

WHEREAS, there is an urgent need to increase awareness in communities worldwide of the debilitating impact of lupus;

NOW THEREFORE, BE IT RESOLVED THAT October 2011 is hereby designated as “October is Lupus Awareness Month” when lupus organizations around the world call for increases in public and private sector funding for medical research on lupus, targeted education programmes for health professionals, patients and the public, and worldwide recognition of lupus as a significant public health issue.

CARRIED

8.2 11th Annual Child Care Worker & Early Childhood Educator Appreciation Day

RESOLUTION 2011 - 181

MOVED BY COUNCILLOR MCCAULEY

SECONDED BY COUNCILLOR WILLIAMS

WHEREAS years of research confirms the benefits of high quality child care for young children’s intellectual, emotional, social and physical development and later life outcomes; and

WHEREAS child care promotes the well-being of children and responds to the needs of parents, child care workers and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community; and

WHEREAS many studies show trained and knowledgeable Early Childhood

**THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011**

-5-

Educators and child care staff are the most important element in quality child care, and that good wages and working conditions are associated with higher job satisfaction and morale, lower staff turnover which leads to high quality education and care;

NOW THEREFORE BE IT RESOLVED THAT October 26, 2011 be designated the 11th annual “Child Care Worker & Early Childhood Educator Appreciation Day” in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.

CARRIED

8.3 School Crossing Guard Appreciation Day – October 3, 2011

RESOLUTION 2011 -182

MOVED BY COUNCILLOR HORNE

SECONDED BY COUNCILLOR SAULNIER

Whereas School Crossing Guards are a dependable means of helping children; they work hard to ensure the security of children as they walk to and from school and cross streets; and

Whereas School Crossing Guards must possess a deep sense of responsibility, a lot of common sense, good rapport with children and the fortitude that is necessary to brave the elements; and

Whereas School Crossing Guards act as a reminder to motorists to be aware of children walking to and from school and to be especially cautious when driving in and around school zones. Motorists need to understand the necessity of following traffic directions given by School Crossing guards and to recognize that by doing so; roadway safety can be improved for both pedestrians and motorists; and

Whereas WE are extremely proud of our School Crossing Guards and highly commend them for their continued dedication and commitment to the safety and well-being of our school children;

Now therefore, Mayor and Council for the Town of Parry Sound, do hereby proclaim October 3, 2011 as “**School Crossing Guard Appreciation Day**” to recognize their significant contribution to the safety and well-being of our school children. Further, urge the residents of Parry Sound to recognize this day and every day by pledging to approach school zones and crossings with due caution.

CARRIED

9. **RESOLUTIONS AND DIRECTION TO STAFF**

9.1 ***Economic Development & Special Events***

9.2 ***Public Works***

9.3 ***Fire, Emergency Services***

9.4 ***Community Development, Building, By-law***

9.4.1 Request for Heritage Designation – 62 Gibson Street
Spokesperson: Iain Laing, Director of Community Development

RESOLUTION 2011 - 184

MOVED BY COUNCILLOR MCCAULEY

SECONDED BY COUNCILLOR BORNEMAN

THAT Council approves in principle subject to the removal of the reference to

**THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011**

-6-

trees in the heritage attributes, the request for the designation under the Ontario Heritage Act of 62 Gibson Street and directs staff to proceed with the designation process for this property subject to confirmation of adequate funding to cover costs.

CARRIED

- 9.4.2 West Parry Sound Dog Pound Request for Proposals
Spokesperson: Iain Laing, Director of Community Development

Postponed from September 6, 2011:

RESOLUTION 2011 - 173

MOVED BY COUNCILLOR MCCAULEY

SECONDED BY COUNCILLOR BORNEMAN

THAT the proposal for the construction of a dog pound submitted by WS Morgan Construction Limited in the amount of \$193,000.00 + HST is approved conditional on the execution of the West Parry Sound Dog Pound Agreement by all other parties.

RESOLUTION 2011 -

MOVED BY COUNCILLOR

SECONDED BY COUNCILLOR

THAT the proposal for the construction of a dog pound submitted by _____ Construction Limited in the amount of \$ _____ + HST is approved conditional on the execution of the West Parry Sound Dog Pound Agreement by all other parties.

Item 9.4.2 was withdrawn from the Agenda at the request of Director of Community Development.

9.5 ***Finance & Administration***

- 9.5.1 Community School Alliance
Spokespersons: Mayor McGarvey, Rob Mens, C.A.O.

RESOLUTION 2011 - 185

MOVED BY COUNCILLOR WILLIAMS

SECONDED BY COUNCILLOR MCCAULEY

1. **THAT** the Town of Parry Sound become a member of the Community School Alliance.

2. **THAT** Mayor McGarvey be nominated as a member of the Executive Committee of the Community School Alliance.

CARRIED

DIRECTION APPROVED (For Direct Staff Follow-up)

1. **THAT** the Near North School Board be approached to discuss a communications protocol based on the Letter of Agreement between The County of Middlesex and the Thames Valley District School Board.

2. **THAT** the West Parry Sound Area Municipalities be asked to consider partnering in a similar communications protocol with the Near North District School Board.

3. **THAT** a by-law authorizing an agreement with the Near North District School Board be brought to Council for consideration pending discussions with School Board and Area Municipal Council Representatives.

CARRIED

- 9.5.2 Update of Procedural By-law

THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011

-7-

Spokesperson: Jackie Boggs, Deputy Clerk/E.A.

DIRECTION APPROVED (For Direct Staff Follow-up)

THAT staff be directed to bring back the amendments to the Procedural By-law for disposition by Council after the 21 day public notice period.

CARRIED

DIRECTION (For Direct Staff Follow-Up)

THAT in addition to the amendments to the procedural by-law highlighted to Council by the Deputy Clerk, and after Council discussion, staff be directed to include the following changes/additions:

a) **THAT** the agenda packages be ready by no later than 2:00 p.m. the Friday preceding the Council Meeting.

The following amendment to the direction was proposed:

a) **THAT** the agenda packages be ready be ready on Thursday or two working days before the regular council meeting.

DEFEATED

The following amendment to the direction was proposed:

THAT *unless there are extenuating circumstances* be added on to the end of item a).

CARRIED

The direction with the amendment was then considered:

DIRECTION APPROVED (For Direct Staff Follow-Up)

THAT in addition to the amendments to the procedural by-law highlighted to Council by the Deputy Clerk, and after Council discussion, staff be directed to include the following changes/additions:

a) **THAT** the agenda packages be ready by no later than 2:00 p.m. the Friday preceding the Council Meeting, unless there are extenuating circumstances.

CARRIED

9.6 ***Other Business***

9.6.1 Council Chambers Naming Contest

Spokesperson: Councillor Bonnie Keith

DIRECTION APPROVED (For Direct Staff Follow-up)

THAT staff be directed to organize a community naming contest for the Council Chambers including a component whereby the citizens vote on the names submitted; and

THAT the plan be submitted to Council for approval.

CARRIED

9.6.2 Disposition of Surplus Town Property

Spokesperson: Councillor Dave Williams

DIRECTION APPROVED (For Direct Staff Follow-up)

THAT staff be directed to make recommendation to Council regarding disposition of Town owned and underused properties in an effort to stimulate development within the Town of Parry Sound to be brought to Council in January, 2012.

CARRIED

THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011

-8-

- 9.6.3 Cat Licence Fees
Spokesperson: Councillor Dave Williams

DIRECTION DEFEATED (For Direct Staff Follow-up)

THAT the MLEO be directed to make recommendations to Council regarding the need for restitution of cat license charges collected since 2007 for cat registration under By-Law 2005-4807.

DEFEATED

- 9.6.4 Vandalism – Church Street Water Booster Station
Spokesperson: Councillor Dave Williams

DIRECTION POSTPONED (For Direct Staff Follow-up)

THAT staff be directed to notify the OPP of the need for surveillance and issuing of tickets for trespassing on this property; and to notify the Near North District School Board that such action will be undertaken and should be announced within the Parry Sound High School.

The direction was postponed by general consent until the October 18th, 2011 meeting of Council.

The following direction was proposed:

DIRECTION APPROVED (For Direct Staff Follow-up)

THAT council agree to the arrangements made by Councillor Keith, as the Community Policing Advisory Committee (CPAC) representative, to meet with the community, OPP and stakeholders, regarding vandalism.

CARRIED

- 9.6.5 Letter to Triton Engineering - Outstanding Work Commitments
Spokesperson: Councillor Paul Borneman

DIRECTION APPROVED (For Direct Staff Follow-up)

THAT the Director of Operations send a letter to Triton Engineering regarding outstanding work pending on various projects and requesting that the work be completed in a timely fashion.

CARRIED

- 9.6.7 Installation of an Advanced Green Light at the Bowes Street and Oastler Park Drive Intersection

DIRECTION CARRIED (For Direct Staff Follow-up)

THAT Director of Operations send a letter to the MTO regarding any concerns with the proximity to the intersection; and

THAT If there are no concerns by MTO, that Council direct staff to install an advance green light at the Bowes Street and Oastler Park Drive intersection.

CARRIED

10. **BY-LAWS**

10.1 ***Economic Development and Special Events***

10.2 ***Operations***

10.3 ***Fire, Emergency Services***

10.4 ***Community Development, Building, By-law***

THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011

-9-

10.5 **Finance & Administration**

10.5.1 Town Office Gallery/Arts Agreement
Spokesperson: Rob Mens, C.A.O.

Postponed from September 6, 2011:

READ a **FIRST** and **SECOND** time, September 6, 2011.

BY-LAW 2011- 6025

Being a bylaw to authorize the execution of an agreement between Artists Round the Sound (ARTS) and the Town of Parry Sound for rental of wall space at the Town Office for the purpose of a year-round art gallery.

The following amendment was proposed:

**MOVED BY COUNCILLOR MCCAULEY
SECONDED BY COUNCILLOR BORNEMAN**

THAT the words *as per Option 1* be added to the by-law preamble.

CARRIED

BY-LAW 2011- 6025

Being a bylaw to authorize the execution of an agreement between Artists Round the Sound (ARTS) and the Town of Parry Sound for rental of wall space at the Town Office for the purpose of a year-round art gallery as per Option 1.

READ a **THIRD** time, **PASSED**, **SIGNED** and **SEALED**, this 20TH day of September, 2011.

RESOLUTION 2011 - 183

**MOVED BY COUNCILLOR KEITH
SECONDED BY COUNCILLOR HORNE**

THAT an Arts Reserve be established to which will be deposited the 20% commission from the sale of art work at the Town Office.

CARRIED

DIRECTION (For Direct Staff Follow-up)

THAT the concept of the gallery be evaluated and reported back to Council at the first Council meeting in January 2012; and

THAT staff be directed to develop a policy for Council's consideration to address the purpose and objective of funds accumulated in the Arts Reserve.

The following amendment was proposed:

THAT the date be changed from January 2012 to September 2012.

CARRIED

The direction with the amendment was then considered:

DIRECTION APPROVED (For Direct Staff Follow-up)

THAT the concept of the gallery be evaluated and reported back to Council at the first Council meeting in September of 2012; and

THAT staff be directed to develop a policy for Council's consideration to address the purpose and objective of funds accumulated in the Arts Reserve.

CARRIED

THE CORPORATION OF THE TOWN OF PARRY SOUND
COUNCIL MEETING MINUTES – September 20, 2011

-10-

10.6 *Other Business*

10.6.1 **CONFIRMING BY-LAW**

BY-LAW 2011 –6027

Being a By-law to confirm the proceedings of Council.

READ a **FIRST, SECOND** and **THIRD** time, **PASSED, SIGNED** and **SEALED**, this 20th day of September, 20101.

11. **ADJOURNMENT**

Council adjourned the meeting at 8:50 p.m.

MAYOR

CLERK